

Student Financials in ARA - Quick Guide

This is a quick guide for viewing student financial transactions in the ARA (Account Reconciliation Application). If you have any additional questions after reading this guide, please email Financial Compliance (fincompliance@utdallas.edu).

Background

Some campus cost centers have transactions posted originating from the Student Financial system, Orion. Oftentimes, there can be 100's or more of these transactions posted in one cost center for one period, resulting in a significant slow response from the system. In order to improve ARA response times and improve the ease of reconciling these transactions, they are now subtotaled on the *Actuals* page.

Student Financial Transactions on the Actuals Page

Transactions originating from the Orion system have a source of SASFDEFN. If you see this source on the *Actuals* page, the data is now subtotaled based on Account Code, Student Financial Account (Doc ID 2 field on the Actuals page) and Student Financial Account Term (Description 2 on the Actuals page).

Below is an example where there were transactions for two Student Financial Accounts (TUTION001 and MSCFEE001) for Student Financial Account Term 2238 (Fall 2023).

Account	Account Description	Source	Doc ID / Empl ID	Doc ID 2	Date	Entity or Individual	Description	Description 2	Description 3	Monetary Amount
70002	Scholarships	SASFDEFN		TUTION001				2238		\$14,950.50
70002	Scholarships	SASFDEFN		MSCFEE001				2238		\$8,049.50

To better understand the Student Financial Account Term, please consider the following:

- The first digit represents the first digit of the calendar year.
- The middle two digits represent the last two digits of the calendar year.
- The last digit represents the school term: 2 = Spring, 5 = Summer and 8 = Fall.

Student Financial Transactions on the Orion Detail Page

You will still be able to see the detail for these transactions in ARA by viewing the new *Orion Detail* page. All of the same information you were formerly used to seeing for these transactions on the Actuals page is now available on this new page. The detail for these transactions is also available for download into Excel from this new page.