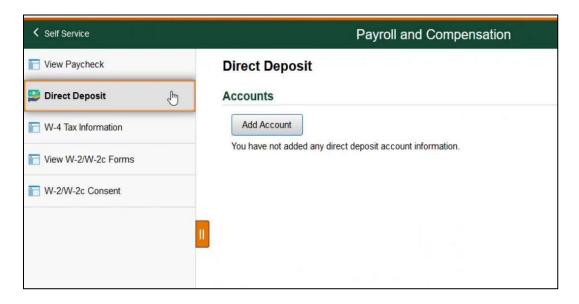


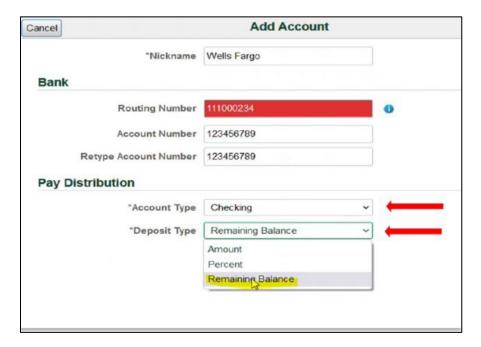
Direct Deposit Quick Guide

Setting Up Direct Deposit

- Gemini for Departments > Self Service > Payroll and Compensation > Direct Deposit
- If you didn't set up direct deposit before Payroll's processing deadline, please visit the Office of Budget and Finance at SP2 12.502 to pick up your paper check
 - Hours: Monday Friday 9am-4pm
 - o ID: Comet Card or driver's license

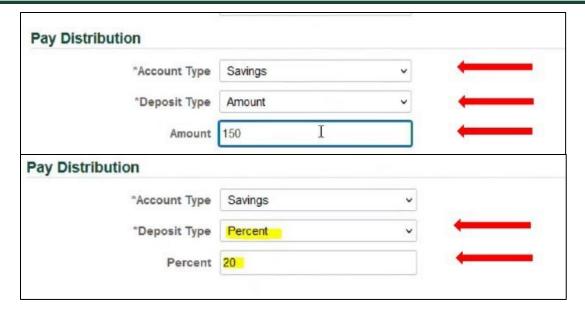


If you only set up one primary account, choose remaining balance



If you add additional accounts, you may choose amount or percent

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