Two Year DBT ePARs

When entering multiple fiscal year ePARs there will be a box to check for 'Current and Future Fiscal Year Funding'. This feature is available for:

New Appointment, Job Attribute Change, and Change Funding.

☑ **Current and Future Fiscal Year Funding**

Once checked you will be able to enter multiple rows under Proposed Funding for each fiscal year.

Click the ➕ Button to add multiple date ranges and cost centers.

1.To add date ranges for FY23 & FY24 click the top [+] button.

2. To add split funding for each cost center click the [+] on the right. Funding Pct% must equal 100.

*To start FY24 there should always be a 09/01/2023 row. You must click the 'Current and Future Fiscal Year Funding' box above.

*The Proposed Funding 'End Date' will be reflected in Job Data as the 'Expected Job End Date'.

|	Earn Code	Cost Center	Cost Center Description	Percent	Monthly Amt	Total Amt	Benefits Estimate	Fund Code	Fund Description	Function	Function Description	Dept ID	Department		
1	REG														

ePAR Proposed Funding 'End Date'

Start Date 09/01/2023   End Date 08/31/2024

Review Available Funding

Last Start Date 04/14/2014
Expected Job End Date 08/31/2024   **Job Data 'Expected End Date'**